



ARBNET ACCREDITATION RENEWAL INSTRUCTIONS

WE ANTICIPATE THIS PROCESS BEING QUICK AND THE DOCUMENTATION EASY TO COMPLETE.

To renew your ArbNet accreditation the following documents should be referenced:

- Your original application documents
- Our updated application form (revised January 2017)
- Accreditation renewal form.

Steps to renew:

1 - Read through the renewal form and then review your original application to confirm that all the information is still accurate and up to date and meets the requirements for the level of renewal sought. If necessary, please provide updated and/or additional information by filling out relevant section(s) of the new application.

2 - Review the most recent application and complete any sections that require updated information (highlighted in green in the renewal document). Most notably, for levels III & IV, some additional supporting information is now required and there is a new Global Trees Campaign addendum to fill out.

3- Complete the survey portion of the renewal form

4 – Send the renewal form and an updated application (if changes were made) to arbnet@mortonarg.org

This is an excellent time to pursue an upgrade to the next level of accreditation if possible. If you have any questions about the renewal or upgrade process, please don't hesitate to contact the ArbNet Coordinator.

